



PURPOSE

The Code of Conduct serves as a framework for members of the Alberta Society of Health and Safety Professionals (ASHSP). It establishes expectations for professional behaviour, ensuring that members uphold the integrity of the profession and protect the public interest.

Code of Conduct focuses on specific actions and behaviors that must be adhered to in day-to-day professional practice, such as following legal standards, maintaining confidentiality, and reporting violations.

1. Professional Competency

- Members shall carry out professional services only in areas where they are qualified by education, training, and experience.
- Members must maintain their skills through ongoing professional development and adapt to changing standards and regulations.
- Members shall ensure that those working under their authority are competent and properly supervised.

2. Quality of Service

- Members must provide services in a timely, diligent, and conscientious manner.
- Communication with clients should be clear, thorough, and ethical at all times.
- Members shall not falsify their qualifications or represent their competencies in a misleading way.

3. Integrity in Practice

- Members must avoid conflicts of interest and, when they arise, disclose them promptly to clients or employers.
- Members shall not manipulate findings or reports for personal gain or in exchange for compensation.
- Members must refuse assignments that compromise their professional judgment or integrity.

4. Respect and Inclusivity in the Workplace

- Members shall promote a respectful work environment and prohibit discrimination based on race, gender, age, or other protected statuses.

- Harassment, violence, and abuse in any form are strictly prohibited.
- Members should conduct themselves with professionalism and dignity in all interactions.

5. Confidentiality

- Members must protect the confidentiality of client and employer information unless legally obligated to disclose it.
- Information obtained during professional services must not be used for personal benefit or disclosed to third parties without proper authorization.

6. Marketing and Representation

- Members may market their professional services, provided that such marketing is truthful, accurate, and not misleading.
- Members must not misrepresent their qualifications or expertise when offering services.

7. Mentorship and Professional Growth

- Members acting as mentors must ensure that mentees receive proper training and guidance.
- Mentors and mentees are encouraged to communicate regularly and in good faith.

8. Duty to Report

- Members must report any unethical behavior, violations of this Code, or instances of professional misconduct to the appropriate authorities within ASHSP.